



[Company]

# MOBILE AND TELEWORKING POLICY

Remote working and mobile devices



## Document Version Control

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## Purpose

To manage the risks introduced by using mobile devices and to protect information accessed, processed and stored at teleworking sites.

## Scope



## Mobile and Teleworking Policy

### Principle

Mobile devices and remote sites are to have adequate protection of company information.



## Mobile Policy

### Mobile Device Registration

Mobile devices are recorded in the asset register.



### Mobile Device Assigned Owner Responsibilities

Assigned owners are personally responsible for the device.





**Mobile Device Firewall**



**Mobile Remote Wipe**

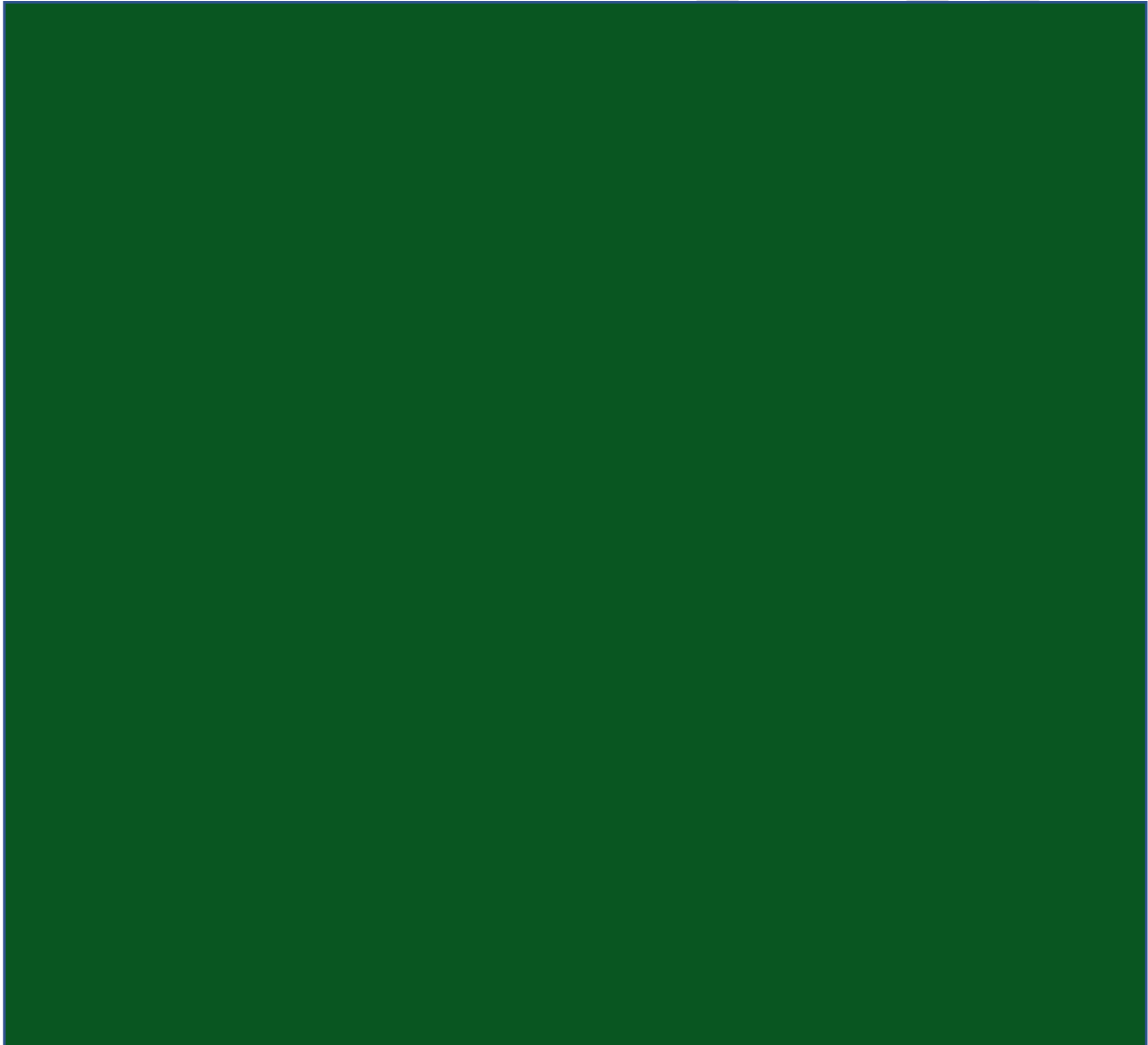




## Mobile Back Up

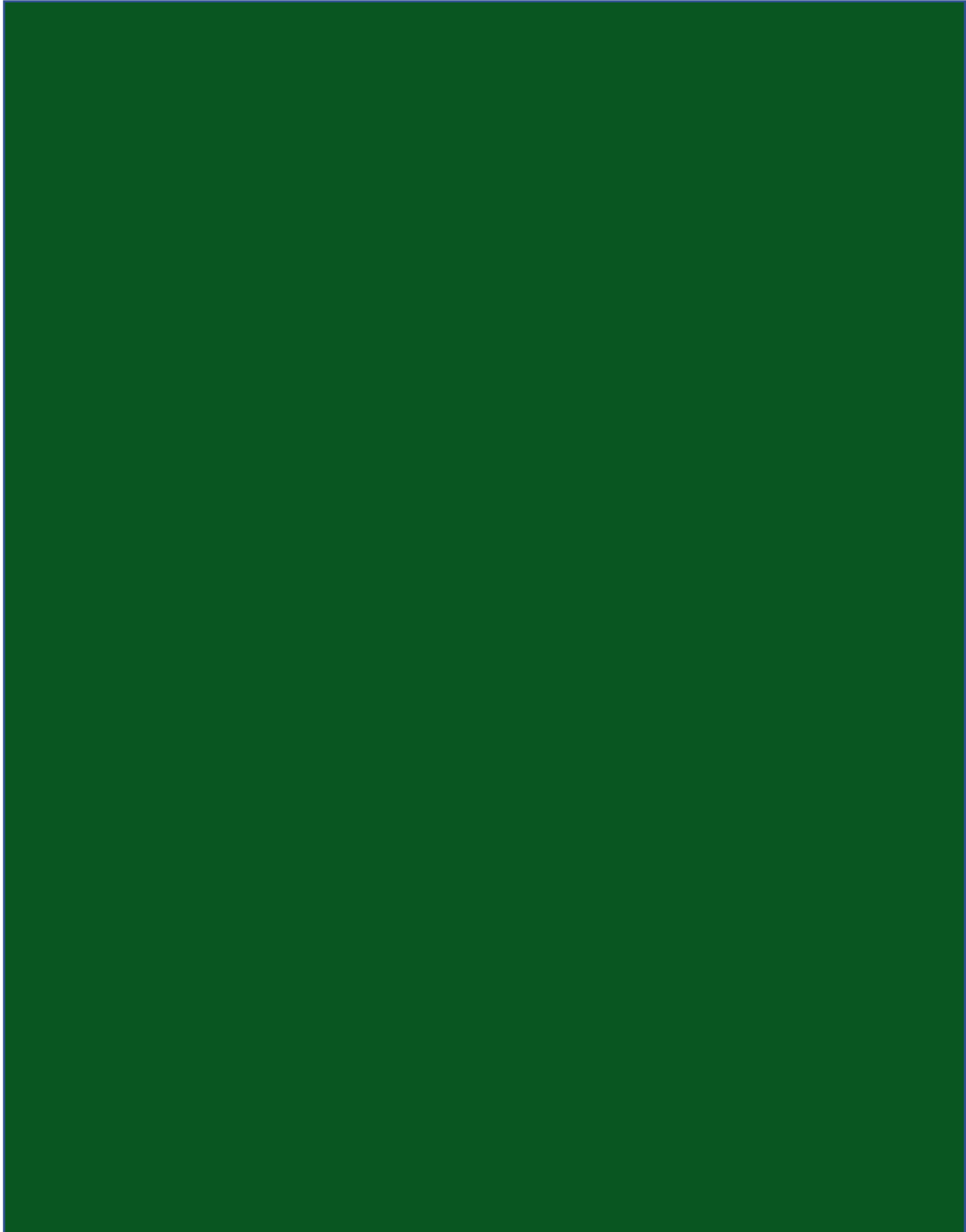


## Teleworking / Remote Working Policy





## Bring Your Own Device Policy (BYOD)







## Policy Compliance

